



U.S. Environmental Protection Agency

Printing Guide: SepticSmart Rack Card Brochure

Personal (at home or office):

When printing the rack card brochure, use 80# text paper. This can be found at your local office supply store.

1. Open the file in Acrobat, then open the print setup window.
2. Select your paper size. The rack card is 16"x9" flat, and 4"x9" folded. The rack card prints best on 17"x11" (tabloid) paper. Select "actual size" to print at 100%.
3. Select two-sided (duplex) printing.
4. Select "landscape" in the orientation section.
5. Press "Print."
6. Trim with a ruler and an X-Acto knife or carefully with scissors.
7. Follow the folding diagram below to ensure correct layout. The brochure is a barrel or roll fold, each panel will fold onto the other.

Professional (print vendor):

Size: Flat: 16"x9"; folded: 4"x9"

Sides: Front/back

Inks: Digital option: 4/4 (digital press)

Bleeds: 4 sides

Paper: 80# Anthem Gloss Cover (or similar house sheet)

Bindery: Trim, core, barrel fold



Folded Brochure

